

**Hands-On Safe Level Assessment**  
 – Handwashing Frequency Worksheet –

Date: \_\_\_\_\_ Unit: \_\_\_\_\_ Shift: \_\_\_\_\_

General Manager: \_\_\_\_\_

		<i>Prep</i>	<i>Server</i>	<i>Busser</i>	<i>Manager</i>	<i>Total</i>
<b>EMPLOYEE ACTIVITY</b>	<i>Arrival</i>					
	<i>Pre / Post Break</i>					
	<i>Restroom Use</i>					
	<i>Task Change</i>					
	<i>Pre / Post Gloving</i>					
	<i>Facial / Grooming / Sneeze / Cough</i>					
	<i>Customer Contact</i>					
	<i>Other</i>					
	<i>Departure</i>					
	<i>A. Totals (per Individual Staff)</i>					
<i>B. Staff per Shift</i>						
<i>C. Handwashes by Job by Shift (A x B)</i>						
<i>D. Never Fail Factor</i>						
<i>E. NF Handwashes by Job by Shift (C x D)</i>						
<i>F. Total Employee Hours per Shift</i>						
<i>G. Handwashes per Employee Hour (HW/EH) (E ÷ F)</i>						
						<b>Shift Standard</b>
						<b>Day Standard</b>
						<b>Week Standard</b>

**Good**

**Better** < Never-Fail Margin of Safety >

**Best**

NF Factor: 100%

101 - 120%

over 120%